

NITOC 2024 Expense Categories:

Expense Types	Expense Codes
Advancement & Partnerships	7094
Alumni Committee	7093
Alumni Socials	6073
Communications Committee	7092
Conventions	7022.2
Conventions (This includes the booth, shipping & handling, other expenses.)	7023
Courier and Mail	7030
Facility Supplies	6040.2
Hospitality (food & décor for event)	6050
Marketing (ads, business cards, brochures - be sure to classify the correct business account for this expense i.e. NITOC, StoaUSA, or Stoa Academy. If the marketing is to promote Stoa (not NITOC or Stoa Academy specifically), it should be classified as StoaUSA.)	7022
NITOC Socials	6070.1
Office Supplies (pens, paper, badges NOT copies)	7010
Printing and Copying (incl signage)	7070
Speaker and Honorarium	6080
Thank Yous and Gifts (for service or condolence)	7520
Training and Development	7095
Vendor Socials	6070.2